



# OCTAL CREDIT CAPITAL LIMITED

CIN – L74140WB1992PLC055931

---

## FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

The familiarization programme for Independent Directors is outlined herein pursuant to Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (hereinafter referred to as the “Listing Regulations”) and amendments thereof, if any, read with Code of Independent Directors (Schedule IV) as per Companies Act 2013.

The Familiarization programme of Octal Credit Capital Limited (“the Company/OCCL”) aims to provide Independent Directors with the environment, in which the Company operates, the business model, the operational and financial performance of the Company, so as to enable them to take well informed decisions in a timely manner. The Company also undertakes various initiatives to update the Independent Directors about the ongoing events and developments relating to the Company, significant changes in regulatory environment and implications on the Industry/ Company. To familiarize the new directors with the business and operations of the Company various documents are shared with them which, inter-alia, includes mission, vision and values, group business structure, brief profile of the Board of Directors, composition of committees of the Board, brief profile of Key Managerial Personnel, Latest Annual Report, Latest Shareholding Pattern Codes and Policies and so on. Furthermore, the role, rights, responsibilities, duties and liabilities of the Independent Directors are embodied in detail in their Appointment Letter.

Familiarization program will be conducted during the year as and when required.

During the Financial Year 2022-2023, the Independent Directors were updated from time to time on continuous basis in the significant changes in the regulations applicable to the Non-Banking Finance Companies (NBFCs) in general, circulars, notifications including amendments in existing regulations issued by the Securities and Exchange Board of India, Reserve Bank of India, Ministry of Corporate Affairs and Stock exchanges etc.

Some of the key topics covered during the said Financial Year 2022-2023 were as follows:

- Scale Based Regulation (SBR) for NBFCs
- SEBI-Guidelines-on-procedural-aspects-of-Suspense-Escrow-Demat-Account
- SEBI Circular on disclosure of holding of specified securities and Holding of specified securities in dematerialized form
- Standard Operating Process under SEBI (PIT) Regulations, 2015 for ensuring compliance with Structured Digital Database (SDD)
- Companies (Corporate Social Responsibility Policy) (Amendment) Rules, 2022

As per Listing Regulations, the details of the Familiarization programme for Independent Directors are also disseminated on the website of the Company [www.occl.co.in](http://www.occl.co.in)

**16A, Shakespeare Sarani, Unit II, 2nd Floor, Kolkata 700 071 (India)**

**Phone: (033) 2282-6815, 2282-6818, 2282-6899 | Fax: (033) 2231-4193**

**E-mail : [octal1@cal2.vsnl.net.in](mailto:octal1@cal2.vsnl.net.in), [octalcredit1992@gmail.com](mailto:octalcredit1992@gmail.com), website : [www.occl.co.in](http://www.occl.co.in)**